



Zamora Elementary School

School Site Council (SSC) Agenda/Minutes September

Meeting Date: September 15, 2021	Meeting Location: Zoom meeting
Starting Time: 3:30 pm	Ending Time: 4:30 pm

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	roll call - members
2. Roll Call (1 minute) Indicate those present	None	Secretary	J Hagopian, J Mathiesen, S Crough, B Jimenez, R Long, E Horn, J Hayes, B Echols, L Martinez
3. Additions/Changes to Agenda (1 min.)		Chair	No changes
4. Reading and Approval of Minutes (5 min.)		Secretary	NA
5. Reports of Officers/Committees (10 min.)		Chair	NA
6. Public Comment (5 min.)	*Not Applicable	Chair	NA - agenda posted and community invited - request Zoom invite

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (0 min.)	NA	Principal	NA
8. New Business (45 min.) <ul style="list-style-type: none"> ● Review, modify, and approve the safety plan ● Review SSC expectations and roles (Video) ● Elect officers ● Review and approve bylaws (if applicable) ● Develop and approve calendar ● Review SPSA 	Elect officers Approve bylaws Approve calendar	Chair/Principal	<p>Business is conducted using Roberts Rules of Order</p> <p>SSC watched the SSC expectations and roles video. The Title 1 Parent Meeting document provided information about the School Plan for Student Achievement</p> <p>Comprehensive School Safety reviewed during the meeting. The Safety Plan was sent to members in advance - WJUSD Covid Safety Protocol is included.</p> <p>Motion to approve the Safety Plan proposed by Janet Mathiesen seconded by Erin Horn, and unanimously approved by the SSC.</p> <p>Election of Officers: The Chair is Jolie Hagopian who agreed to work with the Principal in preparing agendas according to the calendar . The Principal serves as Secretary.</p> <p>The Council reviewed the Bylaws. In accordance with the Bylaws, this agenda was posted in a timely manner; the SSC reviewed terms of office, and the option of designating committees.</p> <p>The Calendar has been approved; SSC agreed on the first Monday of November, January, February , and April. The agreed upon time is \ 3:30- 5:00 pm.</p> <p>SPSA was reviewed, including data, goals, and funding.</p>
		Chair Jolie Hagopian	Motion to adjourn Chair J Hagopian, with reminder to sign the Comprehensive Safety Plan Motion seconded Secretary L Martinez; and the meeting adjourned at

Date Posted:

9. Adjournment (1 min.)			4:30 pm.
------------------------------------	--	--	----------

Prepared By: _____ (signature) _____
(type name)

Date: _____

*All meeting materials available after the meeting. Contact the school office at 530 666 3641 for materials.